

## **Mellor Parish Council**

### **Minutes of the Mellor Parish Council meeting held at St Mary's Primary School on Thursday 13<sup>th</sup> April 2023 at 7pm.**

**Present:** Cllr Venables (chair), Cllr Colborn, Cllr Mellor, Cllr Brunskill, Cllr O'Grady.  
Five members of the public.

**1/23 To receive and approve apologies for absence.**

Cllr Walsh, Cllr Crooks, Cllr Johnson.

**2/23 To receive declarations of pecuniary or personal interest.**

None received.

**3/23 Adjournment for public session.**

A member of the public thanked the parish council for its support over the past 9 months in relation to the various planning applications for Woodfold Park. The park is in multiple ownership, which makes it hard to get an agreement on conservation management. Ribble Valley, South Ribble and Blackburn & Darwen Councils have been contacted for advice on registering the park as a conservation area.

Youths are congregating on the picnic bench in the park until midnight and 1am. A request to the parish council that the bench be re-sited.

**4/23 To resolve to confirm the minutes of the parish council meeting held on 2<sup>nd</sup> March 2023 and the annual parish meeting also held on 2<sup>nd</sup> March 2023.**

It was resolved that the minutes be approved and signed by the chair.

Proposed Cllr O'Grady.

Seconded Cllr Venables.

All in favour.

**5/23 Any matters arising from the minutes not covered on this agenda (information only).**

None.

**6/23 To consider and approve any response to be made to planning applications.**

3/2023/0163: 2 The Walled Garden, Woodfold Park, Mellor BB2 7QA - proposed alterations to existing roof lights.

The parish council has no observations.

3/2023/0148: Land south of Causway Farm, Balderstone BB2 7HZ - up to 90,00 sqm of employment development.

The parish council object to the planning application.

To receive and consider a report from Cllr Brunskill regarding Premises License in respect of the Stanley House Marquee.

Ribble Valley Borough Council have adjourned the review until the 26<sup>th</sup> May and are waiting for a noise abatement record.

**7/23 To consider and approve any further action regarding Footpath 51.**

The clerk will enquire with LCC PROW whether a barrier can be placed at the end of the footpath for safety as it exits straight on to the road.

**8/23 To consider and approve any actions regarding King Charles 111's Coronation which takes place on Saturday 6 May 2023.**

The parish council has applied for a grant for £500.00 to support events in the community. The village hall has requested a grant to help with the events to celebrate the coronation.

**9/23 To consider and approve any further actions regarding installation/siting of Speed Indicator Devices (SpIDs).**

LCC Highways have requested 5-10 potential spots around the parish to be considered for the SpID siting.

**10/23 To consider and approve any further actions following the installation of the defibrillator in the former phone box.**

The defibrillator has been installed with labour costs of £54. Information on the siting of the defibrillators and basic instructions on how to use the system can go on the website. The defibrillator will be registered with the circuit and placed on the asset register.

**11/23 To consider and approve any actions following a report from the Grass Area Working Party.**

The parish council has received two quotes for fencing on the grass area, Cllr Venables will request a third from a contractor.

It was resolved that the parish council will recreate the Green Canopy area by repositioning the trees. The original contractor will be asked when the best time will be to re-site the trees.

Proposed by Cllr Venables.

Seconded by Cllr Brunskill.

All in favour.

**12/23 To consider and approve adopting a 'Civility and Respect Pledge'.**

The agenda item will be carried to the June meeting.

**13/23 Financial matters and accounts**

1) Bank balance update £71,960.45

2) To consider and approve invoices for payment :

Easywebsites monthly DD for support

£33.60

Invoice from G Warner for defibrillator installation.

£54.00

3) To consider and approve any actions regarding Share Energy.

Cllr Venables reported that the parish council are waiting for the grant from LCC before the final payment is made.

4) To consider and approve any further action regarding payment for MVH floor replacement.

The donation for the village hall floor has been made.

5) To consider and approve a request from Mellor Methodist Church for a donation of £300 in respect of grass cutting.

It was resolved that the grant be awarded for grass cutting. The church will be asked to complete a small grant form with accompanying accounts for future requests.

6) To consider and approve a quote from RVBC regarding grass cutting for a 6 month period.

It was resolved that the parish council approve the quote of £1906 for the grass cutting schedule. The clerk will enquire how many cuts will be completed over the six month contract period.

Proposed by Cllr Colborn.

Seconded by Cllr O'Grady.

**14/23 To consider and approve any update regarding the Bank Mandate.**

The clerk was asked to get an update on the Lloyds mandate for online banking and to get more information on alternative banking providers.

**15/23 To receive reports of meetings**

LCC Report - no report received.

RVBC Report by Borough Cllr Brunskill - The elections will be held on the 4<sup>th</sup> May and the parish council has had notification of an uncontested election. Cllr Brunskill will continue, if elected, to signpost grants to local bodies. The pipeline from the Lake District will be an upcoming issue.

The police will be asked to attend ASB in the parish with the hotspots being the village hall, the school and the play area. The PC is Lee Grant and the PCSO's are Caroline Pemberton and Katie Ferguson.

Report for RVBC regarding arrangements for Borough and Parish Council Elections – the elections will be held on the 4<sup>th</sup> May 2023.

Mellor Community Association – The coffee mornings are well attended events and the parish council will consider a rota of councillors to attend the mornings.

**16/23 Matters brought forward by members FOR INFORMATION ONLY.**

The clerk will complete the end of year finances and the AGAR.

**17/23 To consider and approve any actions/arrangements for Staff Recruitment following update from the Personnel Working Party regarding the recruitment of a Clerk.**

The parish council welcomes Gill Mason as the new clerk.

**18/23 Date and time of next meeting.**

Thursday 18 May 2023 at 7pm - Annual Parish Council Meeting.

The meeting closed at 8.47pm.